

PERE MARQUETTE DISTRICT LIBRARY BOARD OF TRUSTEES

Regular Board Meeting August 14, 2014 (Unapproved)

The regular meeting of the Pere Marquette District Library Board of Trustees was called to order at 7:08 p.m. by Jim Mishler. Members present were: Jim Mishler, Melanie Kline, and Sue Wentworth. Members absent were: Lisa Card and Julie Cole. Library personnel present: Sheila Bissonnette, Library Director.

Approval of the Consent Agenda: It was moved by Sue Wentworth to approve the Consent Agenda. Melanie Kline provided support. Ayes: All. Motion carried

Approval of the Agenda: It was moved by Sue Wentworth to approve the agenda with changes. Melanie Kline provided support. Ayes all. Motion carried.

Old Business:

A. Update to the refinancing of the USDA loan to a lower interest rate. Sheila Bissonnette met with Kyle Fahner, Treasury Analyst II, and Rod Loomis, Chemical Bank Clare Bank President, regarding the possibility to refinance the current community facility loan to a lower interest rate. Kyle shared that refinancing the loan would only be possible for a 15 year term. This is required by law. Kyle said that if we were to go longer it would require the use of a bond and bond attorney fees. Discussion was had regarding the possibility to refinance for 15 years at the lower interest rate with the possible of a 15 year balloon. Sheila will contact Kyle for clarification if that is possible.

New Business:

- A. Discussion/Approval of revised meeting room policy. A revised library meeting room policy was presented. Sue Wentworth made the motion to approve the revised meeting room policy as presented. Melanie Kline provided support. Ayes all. Motion carried.
- B. Approval of list of approved library vendors. Sheila Bissonnette presented a list of vendors used by the library either on a monthly or annual basis. Melanie Kline made the motion to approve the list of approved library vendors. Sue Wentworth provided support. Ayes all. Motion carried.
- C. Discussion was had regarding the proposed employment contract for Nick Loomis. Clarification was asked for regarding why the paid time off was different from the current approved employee handbook. The language in Section 4 (Salary) needs to be changed to "The Employees annually salary" to clarify that compensation is annually and not for the whole 3 years of the contracted term. The contract was tabled to next month for approval.

Next Board Meeting: The next regular meeting of the Board will be scheduled for September 4, 2014 at 7:00 p.m. Citizens to be heard: none.

Adjournment: It was moved by Melanie Kline and seconded by Sue Wentworth to adjourn the regular meeting of August 14, 2014 meeting of the Pere Marquette District Library Board of Trustees at 8:41 p.m. Ayes: All. Motion carried.