

PERE MARQUETTE DISTRICT LIBRARY BOARD OF TRUSTEES

Regular Board Meeting December 4, 2018 (Unapproved)

The regular meeting of the Pere Marquette District Library Board of Trustees was called to order at 7:06 p.m. by Susan Wentworth. Members present were: Karla Swanson, Julie Cole and Marcy Klaus. Members absent were: Lisa Card. Public welcomed: none. Library personnel present: Sheila Bissonnette, Library Director.

Approval of the Consent Agenda: It was moved by Julie Cole to approve the Consent Agenda. Marcy Klaus provided support to that motion. Ayes all, motion carried.

Approval of the Agenda: It was moved by Karla Swanson and supported by Julie Cole to approve the agenda with revisions. Ayes all, motion carried.

Old Business: none

New Business:

- A. Discussion was had regarding the next step in the plan for the new front landscape. Sheila will send the signed agreement to Manning Design. Once the agreement is received Marlies will complete the rest of the design documents in preparation for sending out bid documents the first part of the year. No action was taken.
- B. Discussion was had regarding library usage during July 2017-June 2017. Comparison of circulation of the last 3 years has shown an increase in circulation of 10,718 items. PMDL library patrons represent 85% of our total circulation (49,284) STPL patrons check out 12% of total circulation (6937 items) and Guests, Coleman, CRDL and the Saginaw Chippewa Tribal Libraries represent approximately 3% of circulation. Discussion was had regarding the reciprocal agreement Surrey Township Public Library and the usage of PMDL patrons of Surrey Township Public Library. Marcy Klaus made the motion to approve the pay through of penal fine revenue to Surry Township Public Library in the amount of \$11,084.00. Karla Swanson provided support for the motion. Ayes all. Motion Carried.

Public Comment: None

Next Board Meeting: The next regular meeting of the Board is scheduled for Tuesday, January 8th 2019 at 7 p.m.

Adjournment: It was moved by Karla Swanson and seconded by Julie Cole to adjourn the regular meeting of December 4th, 2018 meeting of the Pere Marquette District Library Board of Trustees at 7:58 p.m. Ayes: All. Motion carried.

Respectfully submitted, Sheila Bissonnette, Library Director