

PERE MARQUETTE DISTRICT LIBRARY BOARD OF TRUSTEES

Regular Board Meeting June 06, 2023 (Unapproved)

Public Hearing: The motion was made by Board Treasurer, Marcy Klaus at 7:01 pm to open the public hearing regarding the 2023-2024 fiscal year budget. Trustee Carol Santini provided support to open the public hearing. Board Treasurer, Marcy Klaus made the motion to close the public hearing at 7:02 pm. Trustee Santini provided support. Ayes all: Motion carried.

The regular meeting of the Pere Marquette District Library Board of Trustees was called to order at 7:03 p.m. by Board President Susan Wentworth. Members present were: Treasurer Marcy Klaus, Board President Susan Wentworth, and Trustee Carol Santini. Members absent were: Trustee Julie Cole and Board Secretary Darci Bower. Library personnel present: Sheila Bissonnette, Library Director and Nick Loomis, Assistant Library Director.

Approval of the Consent Agenda: It was moved by Treasurer Marcy Klaus to approve the Consent Agenda. Trustee Carol Santini provided support to that motion. Ayes all, motion carried.

Approval of the Agenda: It was moved by Treasurer Marcy Klaus to approve the amended agenda with the elimination of old business, Trustee Carol Santini supported the approval of the amended agenda. Ayes all, motion carried.

Old Business:

- A. None

New Business:

- A. **Approval of COLA wage adjustment for staff:** Trustee Carol Santini made the motion to approve the COLA adjustment for library staff. Treasurer Marcy Klaus provided support. Ayes all. Motion carried.
- B. **Review and approval of the revised 2022-2023 year-end budget:** Trustee Carol Santini made the motion to approve the revised 2022-2023 year-end budget as presented. Support was provided by Treasurer Marcy Klaus. Discussion on the revised budgeted included an additional \$10,000 principal payment on the USDA loan, year-end COLA adjustment for staff, and Nick Loomis to draw on the tuition reimbursement stipend by the end of June. Ayes all. Motion carried.
- C. **Approval of the 2023 L-4029 to levy the district library millage:** Treasurer Marcy Klaus made the motion to approve the 2023-L-4029. Trustee Carol Santini provided support. Discussion was had. Ayes all. Motion carried.
- D. **Approval of the new 2023-2024 Budget:** Trustee Carol Santini made the motion to approve the 2023-2024 budget as presented. Treasurer Marcy Klaus provided support. Discussion was had. Ayes all. Motion carried.
- E. **Approval of the shared services agreement with the Harrison District Library:** Treasurer Marcy Klaus made the motion to continue with the shared services agreement with the shared cost of \$40,539.50. Trustee Carol Santini provided support for that motion. Ayes all. Motion carried.
- F. **Election of Officers:** Trustee Carol Santini made the motion to approve the officer list as presented. No changes made, officers will continue to be Board President Susan Wentworth, Secretary Lisa Card, & Treasurer Marcy Klaus. Treasurer Marcy Klaus provided support. Ayes all. Motion carried.

- G. **Approval of the Approved Vendor List:** Treasurer Marcy Klaus made the motion to approve the 2023-2024 Approved Vendor list as presented. Trustee Carol Santini provided support. Ayes all. Motion carried.
- H. **Approval of MACC mini grant for SRP 2024:** Treasurer Marcy Klaus made the motion to approve the MACC mini grant for SRP 2024. Trustee Carol Santini provided support. Ayes all. Motion carried.
- I. **Discussion regarding co-library director partnership with Nick Loomis.** Discussion was had regarding changing Nick's title to Co-Library Director. Discussion was positive and the library board asked for additional input before the next board meeting. No action was taken.

Next Board meeting – July 4, 2023 at 7pm has been cancelled. The August board meeting date is set for August 1st at 7p.m.

Adjournment: It was moved by Trustee Carol Santini and seconded by Treasurer Marcy Klaus to adjourn the regular meeting on June 6, 2023 meeting of the Pere Marquette District Library Board of Trustees at 7:42 p.m. Ayes all. Motion carried.

Respectfully submitted, Sheila Bissonnette, Library Director.