

PERE MARQUETTE DISTRICT LIBRARY BOARD OF TRUSTEES

Regular Board Meeting October 1, 2024 (Unapproved)

The regular meeting of the Pere Marquette District Library Board of Trustees was called to order at 7:00 p.m. by Board President Marcy Klaus. Members present were: President Marcy Klaus, Trustee Michelle Bott, Trustee Alicyn Johnson, and Secretary Darcie Bower. Members absent were: Trustee Julie Cole. Library personnel present: Sheila Bissonnette, Library Director, Nick Loomis, Assistant Library Director.

Approval of the Consent Agenda: It was moved by Trustee Michelle Bott to approve the Consent Agenda. Secretary Darcie Bower provided support to that motion. Ayes all, motion carried.

Approval of the Agenda: It was moved by Secretary Darcie Bower to approve the agenda as presented; Trustee Alicyn Johnson supported the motion. Ayes all, motion carried.

Old Business:

- A. None

New Business:

- A. **Review/Approval of the revised PTO & earned sick time policy:** Nick presented the revised PTO policy with the new earning sick time amounts. The revision follows the letter of the new law that will go into effect in 2025. We did have the revision reviewed by our local attorney, JJ Klaus. Trustee Michelle Bott made the motion to support the revision as presented, Secretary Darcie Bower provided the support to the motion. Ayes all. Motion carried.
- B. **Review/Approval of the revised earned sick time policy:** Sheila presented the addition of active shooter protocol to the PMDL emergency procedures policy. Discussion was also had regarding asking Chef Saad to complete active shooter training at our next library staff workday. Secretary Darcie Bower made the motion to approve the policy as presented. Trustee Alicyn Johnson provided support for the motion. Ayes all. Motion carried.
- C. **Review/Approval of the new library bylaws:** Sheila presented a copy of the proposed revised library board bylaws. The bylaws are currently being reviewed by our library attorney Anne Seuryneck at Foster, Swift, Collins and Smith. We should have her input before the November board meeting. No action was taken.
- D. **Election of officers:** Trustee Michelle Bott volunteered to serve as Library Board Treasurer. President Marcy Klaus agreed to continue to serve as Library Board President. Trustee Alicyn Johnson made the motion to elect Marcy Klaus as Library Board President and Michelle Bott as Library Board Treasurer, and removing Susan Wentworth as an authorized signer from all Pere Marquette District Library bank accounts. Secretary Darcie Bower supported the motion. The vote passed unanimously.

Next Board meeting – November 5, 2024, at 7pm.

Adjournment: Trustee Alicyn Johnson made the motion to adjourn the regular meeting on October 1, 2024, meeting of the Pere Marquette District Library Board of Trustees at 7:30 p.m. Treasurer Michelle Bott provided support to the motion. Ayes all. Motion carried.

Respectfully submitted, Sheila Bissonnette, Library Director.