

PERE MARQUETTE DISTRICT LIBRARY BOARD OF TRUSTEES

Regular Board Meeting June 10, 2025 (Unapproved)

Public Hearing: The motion was made by Treasurer Michelle Bott at 7:00 pm to open the public hearing regarding the 2025-2026 fiscal year budget. Secretary Darcie Bower provided support to open the public hearing. Trustee Alicyn Johnson made the motion to close the public hearing at 7:05pm. Treasurer Michelle Bott provided support. Ayes all: Motion carried.

The regular meeting of the Pere Marquette District Library Board of Trustees was called to order at 7:06 p.m. by Board President Mary Klaus. Members present: President Marcy Klaus, and Secretary Darcie Bower, Treasurer Michelle Bott, Trustee Julie Cole, and Trustee Alicyn Johnson. Library personnel present: Nick Loomis, Assistant Library Director.

Approval of the Consent Agenda: It was moved by Treasurer Michelle Bott to approve the Consent Agenda. Trustee Darcie Bower provided support to that motion. Ayes all, motion carried.

Librarians Report: Nick reviewed the Librarian's Report submitted by Sheila Bissonnette, who was on vacation. A thank-you was extended to Trustee Alicyn Johnson, whose term as part of the rotating seat has concluded. Trustee Robert Moore of Wise Township will assume the seat in the upcoming fiscal year. Preparations for the migration to a new ILS are underway, with Nick participating in several virtual conferences last week. The go-live date is scheduled for February 2026. Ongoing inventory efforts were noted, including collection weeding and bibliographic maintenance across multiple areas.

Old Business:

- A. None

New Business:

- A. **Approval of the L-4029 to levy the district library millage** – Trustee Alicyn Johnson made the motion to approve the 2025 L-4029 as presented. Trustee Julie Cole provided support. Ayes All. Motion carried.
- B. **Approval of the new 2025-2026 budget** – Treasurer Michelle Bott made the motion to approve the 2025-2026 budget as presented. Secretary Darcie Bower provided support for the motion. Ayes all. Motion carried.
- C. **Approval of the 2025-2026 Approved Vendor list.** – Treasurer Michelle Bott made the motion to approve the 2025-2026 Vendor List as presented. Trustee Alicyn Johnson provided support for the motion. Board President Marcy Klaus and Trustee Julie Cole abstained from the vote in accordance with ethical practice, as their spouses are affiliated with companies contracted by the library. Ayes all. Motion carried.
- D. **Review/approval of employment contract for Nick Loomis** – Secretary Darcie Bower made the motion to approve the employment contract for Nick Loomis as presented. Trustee Julie Cole provided support for the motion. Ayes all. Motion carried.
- E. **Approval of PTO payout request for Nick Loomis**– Trustee Julie Cole made the motion to approve the PTO payout request for Nick Loomis of 80 hours of unused vacation time for FY 2024/2025. Treasurer Michelle Bott provided support. Ayes all. Motion carried.
- F. **Establishment of Personnel Committee** – Trustee Alicyn Johnson made a motion to establish a Personnel Committee to collaborate with the Harrison District Library on updating the Library Director's evaluation process and conducting contract negotiations. Secretary Darcie Bower provided support for the motion. Ayes all. Motion carried.

Next Board meeting – July 1, 2025, at 7pm.

Adjournment: Trustee Julie Cole made a motion to adjourn the meeting. Trustee Alicyn Johnson provided support. Board President Marcy Klaus adjourned the regular meeting on June 10, 2025, of the Pere Marquette District Library Board of Trustees at 7:34 p.m. Ayes all. Motion carried.

Respectfully submitted, Nick Loomis, Assistant Library Director.