

PERE MARQUETTE DISTRICT LIBRARY BOARD OF TRUSTEES

Special Board Meeting August 5, 2025 (Unapproved)

The regular meeting of the Pere Marquette District Library Board of Trustees was called to order at 7:00 p.m. by Board President Marcy Klaus. Members present: President Marcy Klaus, Treasurer Michelle Bott, Secretary Darcie Bower and Trustee Bob Moore. Members absent: Trustee Julie Cole. Library personnel present: Sheila Bissonnette, Library Director and Nick Loomis, Assistant Library Director.

Approval of the Consent Agenda: It was moved by Treasurer Michelle Bott to approve the Consent Agenda. Secretary Darcie Bower provided support to that motion. Ayes all, motion carried.

Librarians Report: Sheila presented the year-end library usage report for the fiscal year, noting that overall circulation remained consistent with the previous year. She highlighted significant increases in the usage of several electronic collections. Additionally, she provided an update on the ILS migration project and shared details about the upcoming author event scheduled for August 11.

Old Business:

- A. None

New Business:

- A. **Review/approval of the new DDA capture agreement** – Sheila provided a brief overview of the capture agreement. As part of the agreement, the DDA will supply the Library Board with a list of completed projects, along with a list of upcoming projects that will be funded through the captured revenue. Sheila expects to receive this information at the DDA meeting on August 14. No action was taken at this time.
- B. **Discussion/approval of tile project** – Trustee Bob Moore made the motion to approve up to \$5,000 to replace the damaged tile in front of the circulation desk. Secretary Darcie Bower provided support for the motion. Ayes all. Motion carried.

Next Board meeting – September 2nd, 2025, at 7pm.

Adjournment: Library Board President Marcy Klaus adjourned the August 5th board meeting at 7:16 pm. Secretary Darcie Bower supported the adjournment. Ayes all. Motion carried.

Respectfully submitted, Sheila Bissonnette, Library Director